

Report to:	CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager
Date of Meeting:	27 September 2023

SCRUTINY WORKPLAN

1.0 Purpose of the report:

1.1 The Committee to consider the implementation of scrutiny recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

2.0 Recommendation(s):

2.1 To monitor the implementation of the Committee's recommendations/action.

3.0 Reasons for recommendation(s):

3.1 To ensure that recommendations/actions are being monitored, the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 Scrutiny Workplan 2023/2024

5.1.1 The Workplan is a flexible document that sets out the work that the Committee will

undertake over the course of the year.

- 5.1.2 The members of the Committee met on 12 July 2023 to review the Workplan and prioritise scrutiny review work for the 2023/2024 municipal year. The Committee workplan is attached at Appendix 8(a)

5.2 **Monitoring Implementation of Recommendations**

- 5.2.1 The table attached at Appendix 8(c) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.
- 5.2.2 Members are requested to consider the updates provided in the table and ask follow up questions as appropriate to ensure that all recommendations are implemented

5.3 **Scrutiny Review Checklist**

- 5.3.1 The Scrutiny Review Checklist is attached at Appendix 8(b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.
- 5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

Does the information submitted include any exempt information?

No

5.4 **List of Appendices:**

Appendix 8(a) – Climate Change and Environment Scrutiny Work Plan
Appendix 8(b) - Scrutiny Review Checklist
Appendix 8(c) – Climate Change and Environment Committee Action Tracker

6.0 **Financial considerations:**

- 6.1 None.

7.0 **Legal considerations**

- 7.1 None.

8.0 Risk management considerations:

8.1 None.

9.0 Equalities considerations and the impact of this decision for our children and young people

9.1 None.

10.0 Sustainability, climate change and environmental considerations:

10.1 None

11.0 Internal/ External Consultation undertaken:

11.1 None.

12.0 Background papers:

12.1 None.